



Member Portal User Guide

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 - <https://etiqa.com.ph/portal/member/>

Part 2: Account

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PART 1: Getting Started

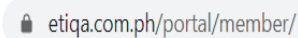
1. Open Browser

1.1 Google Chrome

Step-by-step guide

This shows you how to get to the page of Member portal using Google Chrome

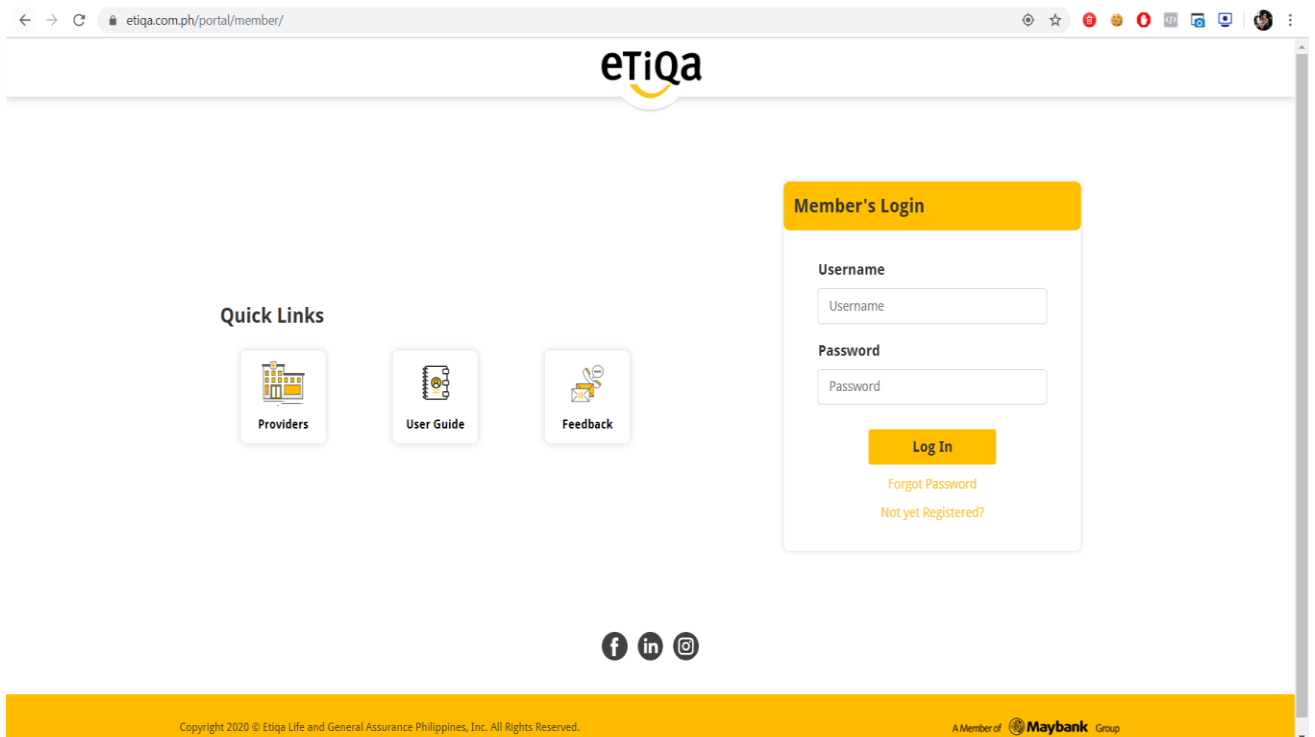
- Enter the member portal address <https://etiqa.com.ph/portal/member/> in the URL field. Then press enter



-



- Then you will be redirected to the home page of Etiqa Member Portal



etiqa

Quick Links

- Providers
- User Guide
- Feedback

Member's Login

Username

Password

Log In

Forgot Password

Not yet Registered?

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PART 2: Your Account

1. Signing Up

Member's Login

Username

Username

Password

Password

Log In

[Forgot Password](#)

[Not yet Registered?](#)

- Click **Not yet Registered?** button on the Member Portal Landing Page.

PART 2: Your Account

1. Signing Up



User Registration

Hello There,
Please register below to access your account.

* Username	<input type="text" value="Username"/>
* Password	<input type="password" value="Password"/> <small>Password must be a minimum of 8 characters , at least 1 Uppercase Alphabet, 1 Lowercase Alphabet, 1 Number and 1 Special Character</small>
* Retype Password	<input type="password" value="Retype Password"/>
Policy Number	<input type="text" value="Policy Number"/>
Employee ID	<input type="text" value="Employee ID"/>
* Birthdate	<input type="text" value="MM/DD/YYYY"/>
* First Name	<input type="text" value="First Name"/>
* Last Name	<input type="text" value="Last Name"/>
Middle Name	<input type="text" value="Middle Name"/>

* Mobile Number	<input type="text" value="63995 459 1315"/>
* Email Address	<input type="text" value="jepokers@gmail.com"/>
* Company Name	<input type="text" value="Etiqua Philippines"/>

Data Privacy Consent

- Enter the required information
- Read and Agree to the Data Privacy Consent.
- Click Create account

PART 2: Your Account

1. Signing Up

User Registration

Verify your account.

Please choose how you want to verify your account.

Send verification code to your Mobile Number: 09*****15

Send verification code to your Email Address:
je*****@gmail.com

- Choose where to send your verification code.
- It can be sent either of the two (sms or Email).

PART 2: Your Account

1. Signing Up

User Registration

Confirm your account.

Please enter the verification code to verify your account.

8

2

0

1

4

5

Resend Code

Verify

- Type the code you received thru email or sms. (if unable to receive a verification code. Tap resend code)
- Click verify.
- You're registered!

PART 2: Your Account

2. Forgot Password

Member's Login

Username

Password

Log In

[Forgot Password](#)

[Not yet Registered?](#)

- Click “Forgot Password?” button on the Portal’s Login Screen.
- Type your username and registered email address
- Then click submit

Forgot Password

Username

Email Address

Submit

[Log In](#)

PART 2: Your Account

2. Forgot Password

Forgot Password

Verify your account.

Please choose how you want to verify your account.

Send verification code to your Mobile Number: 09*****15

Send verification code to your Email Address: je*****@gmail.com

- Choose where to send your verification code.
- It can be sent either of the two (sms or Email).

PART 2: Your Account

2. Forgot Password

Forgot Password

Confirm your account.

Please enter the verification code to verify your account.

0 7 6 4 7 1

Resend Code

Verify

- Type the code you received thru email or sms. (if unable to receive a verification code. Tap resend code)
- Click verify.

PART 2: Your Account

2. Forgot Password

Forgot Password

Set up your account.

Please enter your desired credentials.

Password

Password must be a minimum of 8 characters , at least 1 Uppercase Alphabet, 1 Lowercase Alphabet, 1 Number and 1 Special Character

Retype Password

Submit

- Type your new password
- Re-Type
- Click submit
- **Password change success!**

PART 2: Your Account

3. Login

Member's Login

Username

Password

Log In

[Forgot Password](#)

[Not yet Registered?](#)

- Type your registered username and password.
- Click Login
- Success! You're logged in!

PART 2: Your Account Personal Information



Personal Information

DELA CRUZ, JUAN

Personal Information

Schedule of Benefits

Policy No	90909
Etiqa No	200110
Period of Coverage	January 01, 2021 - December 31, 2022
Status	ACTIVE

Principal Personal Information

Last Name	DELA CRUZ
First Name	JUAN
Middle Name	
Tel. Number	
Mobile Number	
Email Address	
Name of Company	COMPANY ABC
Employee Number	X008006